



Rajgad Dnyanpeeth's
**Rajgad Institute of Management
Research & Development, Pune-43**

Approved by AICTE, Recognized by DTE (Govt. of Maharashtra),
Affiliated to Savitribai Phule Pune University

Date: 1/6/2023

Notice Regarding IQAC Meeting

This is to inform you that the Meeting of IQAC of the institute is scheduled to be held on 3/6/2023 at 3p.m. in the boardroom. The agenda of the meeting is given below.

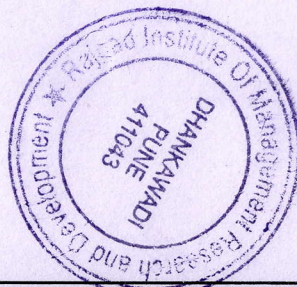
Agenda of the Meeting:-

1. To confirm and finalize the minutes of previous meeting held in the institute
2. To discussion regarding MoU with various organization.
3. To celebrate National Reading day.
4. To prepare roles and responsibility sheet, academic calendar.
5. To organize Induction program for MBA-1 Students.
6. To Celebration of Independence Day.
7. To propose vote of thanks

You are therefore requested to kindly make it convenient to attend the meeting.

Dr. Rohan Dahivale
IQAC Coordinator

Dr. D. B. Bharati
Director





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Minutes of Meeting

The meeting of the IQAC of was held on 3/6/2023 at 3 pm in the boardroom.

Following members were present for the meeting:

1. Dr. Swarupa Thopte
2. Dr. Prajakta Warale
3. Ms. Manjiri Kalyankar
4. Ms. Namrata Kamble
5. Dr. Amol Nikam
6. Mr. Ajim Tamboli
7. Ms. Shreya Gaikwad
8. Mr. Manoj Khamkar
9. Mr. Sagar Bhande
10. Dr. Rohan Dahivale
11. Dr. D.B. Bharati

1. Subject no. 1: To confirm and finalize the minutes of previous meeting held in the institute

To confirm and finalize the minutes of previous meeting held in the institute IQAC Coordinator opened the meeting with welcoming all members. Minutes of previous IQAC meeting were read. MoMs were confirmed by all members

2. Subject no. 2: To discussion regarding MoU with various organization

On the basis of employer feedback. A training program for students, which includes aspects like resume building, interview preparation, grooming etc. Additionally, there is a discussion to establish a Memorandum of Understanding (MoU) with Magic Bus, a well-known organization which having collaboration with Infosys, to provide training in these areas.



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3. Subject no. 3: To celebrate National Reading day

Discussion regarding National Reading day celebration on 19/06/2023. Ms. Shreya Gaikwad will the coordinate the programme.

4. Subject No. 4: To prepare roles and responsibility sheet, academic calendar

As like every year few things revised like Academic calendar, Roles & responsibility of faculties for year 2023-24. Under the guidance of direct sir IQAC Coordinator will prepare Roles & Responsibility sheet will be prepare by.

5. Subject no. 5: To organize Induction program for MBA-1 Students

Discussion regarding Induction Program for 2023-24 MBA-1st year students. Ms. Manjiri Kalyankar was coordinate the program.

6. Subject no. 6: To Celebration of Independence day

Every year, on the occasion of Independence Day, the flag hoisting ceremony is held on the grounds of RIMRD. During this meeting, a discussion was held regarding the timing of the flag hoisting and the schedule for the Independence Day program.

7. Subject no.: To propose vote of thanks

IQAC Coordinator Dr. Rohan Dahivale proposed vote of thanks to all members present for the meeting.

Dr. Rohan Dahivale

IQAC Coordinator

Dr. D. B. Bharati

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Action Taken Report on IQAC meeting held on 3/6/2023 at 3 pm in the boardroom.

Sr. No.	Subject	Action Taken
1	To confirm and finalize the minutes of previous meeting held in the institute	Minutes of previous meeting were finalized and confirmed
2	To celebrate National Reading day.	Nation Reading day celebrated on 19/06/2024.
3	To discussion regarding MoU with various organization.	MoU established with Magic Bus on 28/8/2023
4	To prepare roles and responsibility sheet, academic calendar	Roles and responsibility sheet for all faculty members was prepared by Dr. Rohan Dahivale.
5	To organize Induction program for MBA-1 Students.	Ms. MajiriKalyankar organized Induction program for MBA-1 (2023-24 batch) students.
6	To Celebration of Independence Day.	Independence day is celebrated as per schedule.
7	To propose vote of thanks	IQAC Coordinator Dr. Rohan Dahivale proposed vote of thanks to all members Present for the meeting.

Dr. Rohan Dahivale

IQAC Coordinator

Dr. D. B. Bharati

Director



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Attendance of IQAC meeting held on 3/6/2023.

Sr. No.	Name of Faculty	Signature
1	Mrs. Swaroopa Thopte	
2	Dr. Prajakta Warale	
3	Ms. Manjiri Kalyankar	
4	Ms. Namrata Kamble	
5	Dr. Amol Nikam	
6	Mr. Ajim Tamboli	
7	Ms. Shreya Gaikwad	
8	Mr. Manoj Khamkar	
9	Mr. Sagar Bhande	
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